



Local Grant Awards

The Parish Council gets its income mainly from its share of the Dorset Council Tax - the Parish Precept.

Besides running the Council's administration and some community facilities, such as the Corscombe Playground, it is empowered to give grants to support local activities which benefit the residents of Corscombe, Halstock, and East and West Chelborough.

These grants are given for specific innovative projects proposed by organisations or groups in the communities.

Application Process

Applications may be submitted in writing at any time during the year to the Parish Clerk on the form below. Proposals are debated and grants decided in Council which meets bimonthly.

Conditions:

1. An award must be used for the purpose for which the application was made;
2. To qualify for an award the applicant should demonstrate how any funding from the Parish Council will benefit the Parish, or residents of the Parish.
3. Grants cannot be made to cover money already spent;
4. All awards must be properly accounted for and evidence of expenditure must be supplied as requested. If the Council is not satisfied with the arrangements, it reserves the right to request a refund of monies awarded;
5. If the group is unable to use the award for the stated purpose, all monies must be returned to the Parish Council;
6. Groups will be required to return grant-aid if they close, or if a project or services funded by the Parish Council, is not satisfactorily provided.

Applications or enquiries should be emailed to the Clerk at the following address:

clerk@chd-pc.gov.uk

GRANT APPLICATION FORM

Name of organisation/group/individual making application.

Proposed project (outline)

Details of applicant –

Name

Address

Telephone number

Email address

Details of organisation/group

Name

Address/website

Please attach a copy of constitution /mission statement if there is one.

Any other background information?

Details of project – actions, aims, timescale

Continue on attachment if necessary

How will this benefit local residents?

Cost of the project

Total cost and detailed breakdown of items

Sources of funding

1. Your organisation's contribution from reserves £.....

Please attach a copy of last financial year's income and expenditure statement/balance sheet and a recent bank statement.

2. Your own fundraising anticipated £.....

3. Other bodies' donations £.....
(e.g. national lottery, Dorset charities) – give details

4. Parish Council grant. How much is requested? £.....

Bank details – bank, account name/number and sort code:

Grant payment will be made electronically

Declaration

By signing below I confirm that:

- The information given on this form is true to the best of my knowledge.
- The grant will be used only for the purpose stated and the Council may reclaim funds if the project is not delivered as described or if false information is provided.
- We will operate in accordance with the Equality Act 2010, ensuring activities are inclusive and non-discriminatory.
- We confirm no part of this grant will be used for private gain or for payment of organisers where that payment would supplement private income.
- We consent to the Council publishing the organisation name, amount awarded and purpose in the Council minutes and on the Council website in line with the Local Government Transparency Code.
- We will provide a short report on the use of the grant within 12 months of the award as requested by Corscombe, Halstock and District Parish Council.

Name (print): _____ Position: _____

Signature: _____ Date: _____

Documents attached: