

Commercial Summary

Line	Item	Qty	Terms	Unit Price	Ext. Price
1	1 Year Registration .gov Domain 1 year registration .gov domain	1.00	Annual	£100.00	£100.00
2	Domain Management Fee Includes DNS Management Fee covers all domains managed by CloudyIT	1.00	Annual	£20.00	£20.00
3	Exchange Online (Plan 1) Messaging, calendaring, and email archiving plan accessible from Outlook on PCs, the Web and mobile devices.	1.00	Annual	£37.20	£37.20
Annual					£157.20
6	Data Architecture and Scoping Data architecture / scoping - Introduction to migrations project lead - Review of your current IT systems - Review of new proposal including licencing and hardware - Creation migration & training plan - Setup of 365 Tenant Please note Office 2016 or later is required. All credentials to users are provided by email, with guides on how to setup on PC and Mobile Phone	0.25	One Off	£487.50	£121.88
7	E-mail Migration E-mail Migration - Migration of all staff mailboxes including where possible contacts and calendar entries - Migration of all councillors mailboxes, not including contacts and calendar entries - Setup of mailboxes on devices - Setup of multi factor authentication - Provide all email details and user guides to Clerk to be provided to councillors Please note this might change depending on the current email provider Please note migration will take place during working hours. Unless otherwise agreed.	0.25	One Off	£650.00	£162.50

Line	Item	Qty	Terms	Unit Price	Ext. Price
	Labour				£284.38
	Optional				£0.00
<p>If no support agreement is agreed you will be automatically listed as Adhoc basis which would result in £85+VAT Per Hour/Ticket</p>					

Payment Terms Summary

One-Time Total	£284.38
VAT	£88.32
Total	£529.90

****Please note****

The project will not progress further than the architecture call until 100% of the One Time Total is received.

Interest Charges on Past Due Accounts and Collection Costs Overdue amounts shall be subject to a monthly finance charge. In addition, customer shall reimburse all costs and expenses for attorney's fees incurred in collecting any amounts past due. Additional training or Professional Services can be provided at our standard rates.